



## Invitation

### 15<sup>th</sup> National Biodiversity Planning Forum

19–22 June 2018, Cape St Francis Resort, Cape St Francis, Eastern Cape

The Biodiversity Planning Forum, established in 2004, provides an opportunity for individuals, agencies and departments involved in spatial biodiversity planning to share and synthesise valuable lessons from systematic biodiversity planning projects across South Africa. Much of the biodiversity planning done in South Africa underpins strategic interventions and supports improved environmental decision-making.

#### Who should attend?

The Forum is intended primarily for those involved in the technical aspects of biodiversity planning and the production and use of biodiversity planning products, including people from conservation agencies, provincial environmental and conservation departments, conservation NGOs, universities and research institutes, and independent biodiversity planning consultants.

#### Key sessions for the 2018 Forum

- National Biodiversity Assessment (NBA) 2018: preview of key findings on realms (terrestrial, inland water, estuarine, marine and coastal) and themes (for example species, pressures and responses, benefits, etc.)
- Systematic biodiversity assessment and planning in African countries
- Progress in mapping and prioritising ecological infrastructure
- Information systems relating to spatial data and biodiversity planning
- Integrating biodiversity plans into land-use planning, environmental management and agricultural planning
- Spatial planning for and in protected areas
- Provincial and metro biodiversity planning updates

The focus in all these sessions will be on the technical aspects of biodiversity planning and its implementation. Sessions will concentrate on *new approaches, methodologies and issues identified and undertaken* since the previous Forum. The sessions will follow various formats depending on the nature of the discussions and the information to be shared.



## Call for presentations

Participants are invited to submit 200-word abstracts of papers on a relevant key session by no later than 23 April 2018. The abstracts should be in Calibri font, size 11 and 1.5 line spacing, and should be accompanied by the following: full names, title and affiliation of presenter and co-authors, and contact details of the presenter (including landline and cell phone numbers, an e-mail address and a postal address) and co-authors (e-mail address only). If accepted the presentation length will be confirmed with you.

Please note that due to limited time not all proposed presentations will be selected. Presentations need to be relevant to the sessions and criteria highlighted above in order to be considered. The organisers would like to encourage speakers who have not previously presented their work at the Forum to submit an abstract.

Submissions can be e-mailed to [bpf@sanbi.org.za](mailto:bpf@sanbi.org.za). The Forum's organising committee will confirm acceptance/rejection of papers by 14 May 2018.

## Interactive poster and exhibition session

There will also be an opportunity to exhibit posters and other biodiversity planning products. Please bring any maps, posters, etc. with you for display and discussion purposes during this session. Please submit your poster abstract by 23 April 2018 to [bpf@sanbi.org.za](mailto:bpf@sanbi.org.za) to ensure it is included in the programme.

### Important dates and deadlines

Abstract submissions .....	23 April 2018
Student sponsorship motivation.....	23 April 2018
Early-bird payments.....	18 May 2018
Cancellations (via e-mail only).....	28 May 2018
Registration closes .....	28 May 2018
All other payments.....	1 June 2018
Official opening of Forum .....	14:00 on 19 June 2018
Official closing of Forum .....	13:00 on 22 June 2018
Accommodation check-in .....	14:00 onwards on 19 June 2018
Accommodation check-out .....	Before 10:00 on 22 June 2018

## Sponsorship for students and interns

We place a big emphasis on capacity building and would like to encourage students and interns to attend the Forum. Sponsorships are available to support students and interns involved in spatial biodiversity planning assessments, prioritisation and GIS mapping with either travel costs, or the cost of the Forum, or both. Students and interns, in relevant fields, should apply for this sponsorship by sending a motivation to [bpf@sanbi.org.za](mailto:bpf@sanbi.org.za) by 23 April 2018. The motivation should include the following:

- Full names of student/intern
- Contact details (including landline and cell phone numbers, an e-mail address and a postal address)
- Names of supervisor/s including contact details (landline and cell phone numbers, and e-mail address)
- Academic record and proof of registration/internship for 2018.
- A motivation of not more than 500 words highlighting interest and experience in spatial biodiversity planning assessments, prioritisation and GIS mapping and how participating in the Forum will contribute to your studentship/internship

The Forum's organising committee will notify applicants of approved funding by 14 May 2018.



<b>Registration details and fees</b>	<b>On or before 18 May 2018</b>	<b>After 18 May 2018 and on or before 28 May 2018</b>
Full delegate ( <b>single</b> , dinner, bed and breakfast for three nights with own bathroom)	R5 100.00	R5 610.00
Full delegate ( <b>sharing</b> , dinner, bed and breakfast for three nights)	R4 500.00	R4 950.00
Day delegate for entire Forum (no accommodation or breakfast)	R2 800.00	R3 080.00
Day delegate for entire Forum (no accommodation, breakfast or dinner)	R2 050.00	R2 255.00
Day delegate (single day, no accommodation, breakfast or dinner)	R1 200.00	R1 320.00
Day delegate (single day, with single accommodation, dinner and breakfast)	R2 250.00	R2 475.00
Accompanying adult (sharing, dinner, bed and breakfast for three nights)	R2 480.00	R2 480.00
Accompanying child under 12 (sharing, dinner, bed and breakfast for three nights)	R1 240.00	R1 240.00

## Payment details and conditions

- Participants will be required to cover their own Forum costs as detailed above. This fee includes accommodation, dinner and breakfast for three nights, registration and conference fees, including lunch, unless specified otherwise above.
- Participants will be expected to pay for additional drinks at the Forum and a cash bar will be available. Participants do receive one soft drink each with their lunch and dinner.
- Due to space limitations, we request that, if possible, participants share rooms.
- Delegates will be allocated accommodation on receipt of payment or an official order on a first come first accommodated basis. Please note that your preferred accommodation option may not be available.
- Participants will have to cover the costs of and arrange their own transport to and from the venue.
- To take advantage of the early-bird registration fee discount, payments must be received before 18 May 2018.
- Participants will receive revised invoices for payment after 18 May 2018 (early-bird deadline) and will be liable for the difference.
- Payments received after 28 May 2018 (payment deadline) will attract a 5% surcharge, unless an official order is received.
- FURTHER PAYMENT DETAILS ARE PROVIDED ON THE REGISTRATION FORM.

## Cancellations

- All cancellations must be done in writing and sent to [bpf@sanbi.org.za](mailto:bpf@sanbi.org.za) by 28 May 2018.
- Any registered participant failing to cancel by the due date will be liable to pay the FULL AMOUNT as indicated on their registration form.
- If space allows and participants register after 28 May 2018 then they will be liable to pay the FULL AMOUNT as indicated on their registration form.

REGISTER BY COMPLETING THE REGISTRATION FORM  
OR  
E-MAIL [bpf@sanbi.org.za](mailto:bpf@sanbi.org.za) AND REQUEST THAT IT BE SENT TO YOU.

FOR MORE INFORMATION AND ANY ENQUIRIES, PLEASE CONTACT TAMMY AT [bpf@sanbi.org.za](mailto:bpf@sanbi.org.za).

Thank you to the following for photographs: Jane Ferraris, James Puttick, Geoff Spiby, Mike Wing, SANBI.  
Wind farm photograph source: <https://za.usembassy.gov>  
Design and editing: SANBI Graphics & Editing, 2018.



**environmental affairs**

Department:  
Environmental Affairs  
REPUBLIC OF SOUTH AFRICA

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