

SANBI

Biodiversity for Life



South African National Biodiversity Institute

SANBI SUPPLY CHAIN MANAGEMENT

BID NO:G289/2017: APPOINTMENT OF A PUBLIC RELATIONS SERVICE PROVIDER FOR EVENTS AT THE KIRSTENBOSCH NATIONAL BOTANICAL GARDEN (KNBG), NEWLANDS, CAPE TOWN FOR A PERIOD OF FIVE (5) YEARS

	CHECK LIST FOR QUOTE No:	ATTACHED
1	SBD 1 document completed and signed	
2	SBD 2: A Valid Original Tax Clearance Certificate (if total including vat is above R30 000.00)	
3	SBD3.3 Pricing (only in the original document)	
4	SBD 4 document duly completed and signed	
5	SBD 6.1 document duly completed and signed.(attach B-BBEE certificate)	
6	SBD 8 documents duly completed and signed	
7	SBD 9 document duly completed and signed	
8	One set of Original Tender documents/proposal and three sets of copies (Very important if two envelops system is used).	
9	Compulsory Briefing Session Certificate	
10	Reference list of current and previous clients with contact details. (if required)	
11	CK Document (CIPRO Certificate)	

NB*Very important notice: failure to submit the above documents will lead to the disqualification of your bid/tender.

Name: _____

Signature: _____